



Associate Pastor for Youth, Children, and their Families

The Associate Pastor for Youth, Children and their Families is responsible for planning, coordinating, directing and evaluating the ministries to youth, children, and their families, working collaboratively with all teams, committees, staff, and ministries to realize the overall mission of Forest Hills Baptist Church: **Love God. Love People. Live the Gospel.** To be successful in this role, the minister must be able to perform each core responsibility satisfactorily while focusing on the primary expectations of his/her respective target ministries:

- Be committed and called to serve Jesus Christ in ministry
- Desire to grow in faith and spiritual maturity
- Provide pastoral care for church members and others in need
- Provide coaching, encouragement and mentoring to realize spiritual gifts to further the mission of the church
- Build relationships with community and other faith organizations
- Be receptive to new ideas and vision by others
- Provide encouragement and be supportive of other staff members and church members

Primary Expectations:

The Associate Pastor for Youth, Children and their Families will provide leadership and oversee a ministry program that includes age-appropriate mission activities, retreats, Bible studies, and other events. The minister would be able to develop new youth and children's ministry activities while continuing to implement and foster established programs. The minister should be positive, energetic, outgoing and highly personable. The minister will be the communicative leader for teachers, youth, children, and parents, and would be specifically responsible for duties that would include:

Responsibilities:

1. Leadership with Youth Ministry

- a. Plan, coordinate, direct and evaluate the youth ministries of the church.
- b. Lead in planning and implementing special age-group activities and programs appropriate for the spiritual growth of youth and their families including: retreats, conferences, meetings, camps, fellowships, banquets, mission activities and recreational activities.
- c. Oversee youth Sunday School classes, and Wednesday Night Activities; coordinate programs and literature with the Sunday School and Wednesday night leadership; lead "Oasis," the Sunday evening youth gathering.

2. Leadership with Children's Ministry

- a. Providing spiritual direction and administrative oversight for the children's ministry of the church.
- b. Supporting and equipping lay leaders as they minister to infants and children on Sundays, Wednesdays, and throughout the week.
- c. Planning and hosting special events throughout the year to further inspire and equip children for service in God's Kingdom now, as opposed to later.
- d. Providing pastoral care to children and their families in a safe and appropriate manner.

3. Leadership with Families of Youth and Children

- b. Equip, engage, and empower parents to continue to the faith formation process in the home.
- c. Giving thoughtful consideration as to how we prepare for and celebrate important milestones in the lives of our children, students, and their families (birth, starting school, preparing for youth group, getting their driver's license, graduating High School, etc.).
- d. Planning and hosting special events throughout the year to connect parents and foster community among children, students, and their families.
- e. Provide resources and activates for families to partner with the church that allow families to engage is Missional and service opportunities together.

4. Pastoral Care

- a. Lead in a regular program of visitation for children, youth, and their families.
- b. Provide care and counseling in crisis situations for children, youth, and their families.
- c. Maintain personal relationships with children, youth, and families in all phases of ministry
- d. Maintain confidentiality, courtesy, and politeness with all church responsibilities.

5. Administration

- a. Oversee the organization, policies, procedures, facilities, and equipment related to the Youth Ministry.
- b. Assist in the enlistment, training and guidance of leaders.
- c. Lead respective committees in preparing an annual budget and implementing approved budget.
- d. Attend monthly Deacon meetings. Provide updates on the youth ministry, including the coordination of these plans with other church programs.

Additional Responsibilities:

In addition to ministering to youth and their families, the Associate Pastor will have the following secondary responsibilities: 1) participate in the preaching rotation as needed; 2) participate in the weekend on-call rotation; 3) perform other duties as assigned by the Senior Pastor.

Supervisor:

The Associate Pastor for Youth, Children and their Families is supervised by the Senior Pastor.